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EMPLOYEES' NEWS BULLETIN
DEPARTMENT OF AGRICULTURE

Office of Personnel

Division of Personnel Relations and Safety

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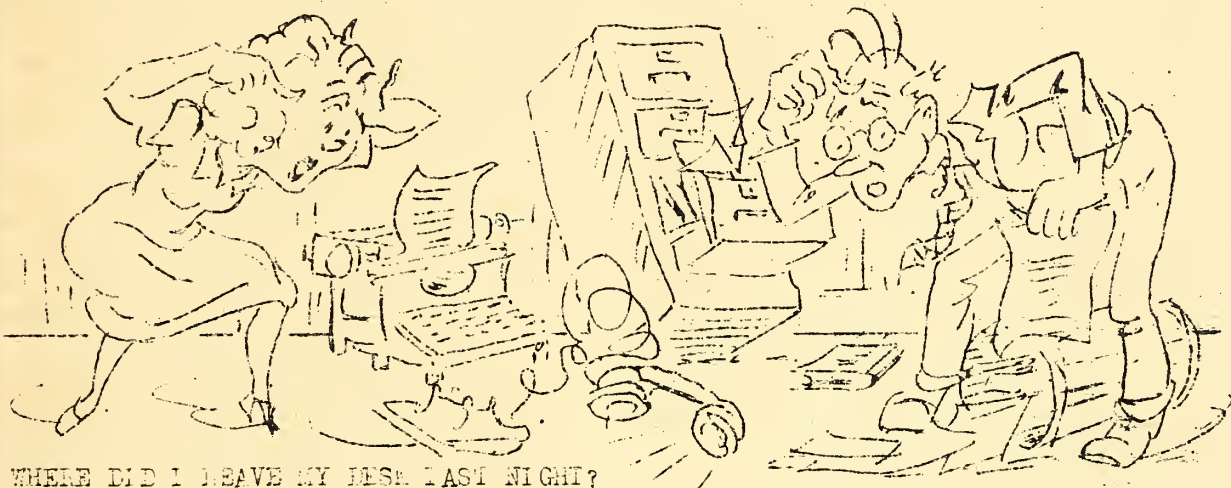
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U. S. DEPARTMENT OF AGRICULTURE

VOL. III

January 16, 1946

No. 5



WHERE DID I LEAVE MY KEYS LAST NIGHT?

That is a question a lot of us have asked ourselves recently or we may do so very soon. It is always inconvenient and upsetting to move to a new apartment or house (if you could get one these days) and it is done only for a good reason. The same situation applies to the recent, and in some cases current, move of bureaus and agencies within the Department. There was a good reason--several of them in fact. The first was to consolidate the bureaus so that people who work together every day would be in closer proximity to each other. Secondly, we had to move over as it were, to make room

for a returning member of our departmental family, the REA. The entire move was no small project and a great deal of time was devoted to the plan and the accomplishment of it. However, the task could not have been executed without the assistance and cooperation so willingly extended by everyone concerned. The new arrangements have already proved themselves practical and further advantages will become evident as time goes by. We hope you are comfortably established in your new digs and that the temporary inconvenience of not having access to your phone, files, etc., has vanished.

VICTORY CLOTHING COLLECTION

Once more the United National Clothing Collection is sponsoring a drive to provide clothing for needy and destitute people in countries devastated by war. The result of a similar drive conducted last April was sufficient to clothe 25,000,000 men, women and children. There are many times this number in dire need of any garment we can spare. The goal is 100,000,000 garments plus bedding and shoes. In addition to the clothing, a friendly letter from each contributor is suggested to complete the gesture of neighborliness. In practically every village and city, there is someone who can read English.

The clothing will be distributed among people of all ages; therefore, every contribution, no matter how small can be put to good use. The garment need only be clean and serviceable. Let's do our spring cleaning early this year and empty the closet and that trunk in the attic, and don't forget the letter with each garment. Official clothing collection depots have been established at the following locations: Information Booth in the Patio of the Administration Bldg., Guard's Desk in the Annex Bldg., and at the First, Fourth and Seventh Wing Independence Avenue Entrances to the South Bldg.

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KEEP UP PAYROLL DEDUCTIONS!

ON THE JOB IN 1946

A few days ago we observed in one of the newspapers, the following ideas on our attitude toward our job. We feel there is much wisdom and good common sense in those thoughts and we recommend them for your consideration as we start a new year.

- "1. Take a positive attitude toward your career. Expect to succeed.
2. Preach the doctrine that there should be jobs enough to go around in the United States.
3. Broaden your horizon. Help to find jobs for veterans and those needing employment.
4. Don't worry about your competitors. Be just a little more competent than they are.
5. Eliminate fear. Know your work and you'll hold your job or get a better one.
6. Don't think that the men in your office want your job. Work to make this a man's and a woman's world.
7. Build a job reserve of new skills and new ideas that will bring you up-to-date in your field.
8. Save for the rainy day. Then you can afford to venture into a new field or even start a business of your own.
9. Stay young, in mind, body and in appearance.
10. Understand the young men and women in your office. Help to train them for better jobs and when they forge ahead to top positions they will think you indispensable.

HEARTHSTONE CLUB

The Hearthstone Club for Negro workers can be a home away from home. Many of you have enjoyed its facilities already, but you who have not become acquainted, just read on.

The address is 1703 - 11th St., N. W. and the hours are 4 to 11 p.m. The club has a wide variety of activities, including discussion groups, dramatics workshop, choral groups, language classes and many others. If there isn't a group for your favorite activity you may organize one. Mrs. Taylor, the Director, will lend her able assistance.

If you are interested in domestic activities you may use the kitchen for cooking, the sewing machine for mending or making a dress. There is also a piano which may be used for practice. The Women's Battalion has an office in the same building where girls may make arrangements to attend servicemen's dances at nearby camps.

For further information you may call North 1358.

BE THE BELLE OF THE BALL OF THE YEAR

Each year about this time a ball is held by the National Infantile Paralysis Foundation for the obtaining of funds in the fight against infantile paralysis. This is a continuation of the birthday dances originally held for the late President F. D. Roosevelt.

This year, the dance will be

held on January 30, 1946. Tickets may be purchased from Miss Gertrude Rest, Ofc. of Plant and Operations, room 104 Admin. Bldg., extension 6103.

Your support of this campaign is requested and an enjoyable time is assured.

PIN MONEY

Would you like to earn some extra money? Agriculture Cafeteria has openings for part-time employees between 5 and 8 p.m. In addition to salary, dinner is furnished at a reduced rate. Call Miss Summers, ext. 4231 after 12 noon.

HOUSING

The housing problem, as we all well know, is acute. The Division of Personnel Relations & Safety is constantly reminded of this discouraging situation by innumerable daily phone calls from apartment seekers. You can help us to render more effective service, if you will tip us off to the departure from D. C. of any apartment holders. Even if it is only a remote lead, please call ext. 3105. Such information will mean a lot to us and the people to whom we pass it on will be most grateful.

STATE SOCIETY DANCES

VIRGINIA	- Jan. 18 - Willard
W. VIRGINIA	- Jan. 19 - Shoreham
NEW YORK	- Jan. 23 - Shoreham
KENTUCKY	- Jan. 25 - Willard
NORTH CAROLINA	- Jan. 26 - Shoreham

ATTENTION! AB&W BUS RIDERS

Here's a chance to ease your bus-riding difficulties at night, to shorten your shivering wait at the bus stop this winter and to speed you home after the day's work is done. There's no doubt that the AB&W Bus Company has done a tremendous job these war years. Now they are putting it up to us to help them give even better service. We have their assurance that if the need warrants they will add buses to the most heavily crowded lines. Therefore, please indicate on the list below the bus you use, cut out the entire list along the dotted lines and return it to your Bureau contact officer or to the Division of Personnel Relations and Safety, rm. 528, Adm. Bldg., at once.

ENCIRCLE ONE OF THESE:

1. Braddock Cannon - Russell Road
2. Braddock Heights - Russell Road
3. Alexandria - Arlington Ridge Road
4. Alexandria - Potomac Yards
5. Alexandria - National Airport
6. Arna Valley- Via (Express
Pentagon
Franklin St.)
7. Express - Via (Seminary
Bailey's X-Rd.
War&Navy Bldg.)
8. Percroft - Via

TRANSPORTATION

Our list of people who want rides is growing by leaps and bounds,

so much so, that we cannot include everyone in each copy of the Bulletin. Perhaps we know of someone desirous of transportation who lives in your neighborhood or on your route to and from the office. Please call ext. 3105 and let us check. Here are some hopeful commuters:

WANT RIDES

- Mrs. Lent, 1908 Rhode Island Ave., N. E., ext. 3797
 Mrs. Eays, 243 Davis Ave., Alexandria, Va., ext. 4457
 Miss Geist, 1220 Holbrook, N. E., ext. 3069
 Miss Sher, 3900 N. Gun St., Arlington, Va., ext. 3313
 Miss Pershing, 621 Princeton, N. W., ext. 6125
 Miss Carey, 5425 - 13th St., N. W., ext. 2170
 Mr. Hennessy, 6916 - 33rd St., N.W., ext. 3583
 Mr. Legge, McLean Gardens, ext. 5656
 Miss Monie, 5741 Colorado Ave., N.W., ext. 3105
 Mrs. Morthorst, 2240 Attingdon St., N. Fairlington, Va., ext. 4546
 Mrs. Calderon, 1302 Saratoga Ave., N. E., ext. 4475
 Mr. Feffer, 310 N. Thomas, Suckingham, Va., ext. 3774
 Mrs. Lawson, 4318 N. Henderson, Arlington, Va., ext. 3779
 Mr. Barrs, Philadelphia & Takoma Ave. Takoma Park, Md., ext. 2917
 Mrs. Stanton, Bethesda Park, ext. 2063